

May, 13 2019

Continental Interiors, Inc.
Covid-19 Job Site Safety Plan

Corona Virus (COVID-19)

Continental Interiors Inc. will take all necessary precautions to comply with recommended actions to prevent the spread of the COVID-19 virus to our employees, their families and co-workers. Below are the actions that we will be implementing:

- All employees will be notified on the seriousness of this virus and the preventative protocol that we have put into action to avoid infection.
- All employees will be required to self-screen for COVID-19 on a daily basis, including temperature taking, when possible.
- We will provide all required PPE to aid in the prevention of contracting the virus, including gloves, goggles, face masks, hand sanitizer and N95 masks.
- A face mask (or N95 mask) will be required on all jobs with no exceptions.
- We will prohibit gatherings of any size where a social distance of 6' is not achievable. Always maintain a distance of 6 feet away from others. Limit others from being in the same area you are in while working. Avoid activities that will lead to in-person contact, including choke points and high-risk areas where workers must stand near one another.
- If an individual must work within a 6' foot area from others, goggles, gloves and face masks must be worn at all times.
- An onsite foreman or equivalent will be designated as the site-specific supervisor to monitor and oversee the implementation of COVID-19 control strategies as is required in Executive Order 2020-70.
- Limit the sharing of tools and equipment to the maximum extent possible and to ensure frequent and thorough cleaning of tools, equipment, and frequently touched surfaces.
- Wipe down all tools, door handles and anything you may come in contact with using a disinfectant spray and wipe.
- Elderly employees with underlining medical conditions are instructed to use extreme caution in crowded areas and practice good hygiene at all times.
- We will distribute 62.5% Ethyl Alcohol hand sanitizer to all employees.
- We will recommend that our employees thoroughly wash their hands several times a day.
- All employees will be instructed to avoid hand shaking.
- We will instruct all employees to cover their nose and month if they have to cough or sneeze.
- We will instruct all employees that if they are sick and have a fever not to report to work.
- We will ask vendors not to visit our job sites to limit the chance of exposure.

- We will comply with all requirements that are suggested by our customers and any governmental agency regulations.
- We will notify customers, contractors and owners if we are apprised of an employee contracting COVID-19.
- We will restrict unnecessary movement between job sites.
- We will minimize to all extent possible personal contact during material deliveries.
- We will recommend employees avoid touching their face with unwashed hands and to use common sense hygiene, including washing hands regularly.
- If possible, employees should wipe down their work station before and after each use. Use alcohol-based wipes and hand sanitizer to coat hands.

Know the COVID-19 Symptoms:

The following symptoms may appear **2-14 days after exposure.**

- Fever (104.3)
- Cough
- Shortness of breath

Personal Hygiene Reminder:

- Cover your mouth when coughing or sneezing.
- Proper hand washing requires soap and water for at least 20 seconds.
- Avoid physical contact such as shaking hands and avoid touching your face or rubbing your eyes.
- Wipe down shared workstations and keyboards
- Avoid sharing food, crockery, utensils and other personal hygiene items.

Employees should notify Continental Management/Supervision if any of the following apply:

- Traveled to an area with widespread confirmed COVID-19 cases
- Diagnosed with COVID-19;
- Come in contact with an individual with a confirmed diagnosis of COVID-19;
- Come in contact with an individual suspected to have COVID-19 and is symptomatic; or
- Received a quarantine order by a government entity or medical provider.
- Employees placed on self-quarantine, must be pre-approved by medical. Prior to returning to work, employees should be cleared by the medical department.
- Non-Contact Thermometers will be used to test the temperature of all Employees before the start of each shift. Employees with temperatures of 100.4 degrees or higher are to be sent home.

Hoss Ali

Corporate Safety/HR Manager